



June 20, 2023

The Regular Meeting of the Alexandria Central School Board of Education, held in the Auditorium, was called to order at 5:00 p.m. by Board President, Suzanne Hunter.

Board Members Present: President- Suzanne Hunter, Vice President-Christine Lingenfelter, Betty Compeau (arrived at 5:15 p.m.), Timothy Davidson, Eric Heath, and James VanCour.

Board Members Absent: Heather Lavarney

Others Present: Christopher Clapper- Superintendent of Schools, and Brianne Kirchoff- School Business Administrator

The Pledge of Allegiance was recited.

Consent Agenda

- 1) **Minutes:**
 - a. Minutes of the May 16, 2023 Regular Meeting

- 2) **May 2023 Fiscal Reports & Warrants:**
 - a. Financial Report
 - b. Activity Account Report
 - c. Lunch Fund Report
 - d. Treasurer's Reports
 - e. Warrants
 - f. Internal Auditor Reports
 - g. Fundraiser Request
 - i. Class of 2026 - Morp

- 3) **CSE,CPSE & 504 Placements**
 - a. Acceptance of Recommendations from the Committee on Special Education.
 - b. Acceptance of Recommendations from the Committee on Preschool Special Education.
 - c. Acceptance of Recommendations from the 504 Committee.

Consent Agenda

-Minutes

-May 2023
Fiscal Reports &
Warrants

-CSE/CPSE/504

Motion by VanCour, seconded by Heath, to approve the above Consent Agenda items as presented.

5 yes 0 no Motion Carried

Presentations

1. SCEP Presentation: Mrs. Kylie Morgia and Mrs. Amy Konz

Motion by Lingenfelter, seconded by Heath, to approve the SCEP Plan as presented.

5 yes 0 no Motion Carried

Betty Compeau Arrived at 5:15 p.m.

Bond Resolution Authorizing the Issuance and Sale of Serial Bonds or Notes in Anticipation of Such Bonds in the Aggregate Principal Amount of \$300,000

Upon the recommendation of the Superintendent, the following resolution was offered by Davidson, seconded by VanCour to wit:

WHEREAS, the Alexandria Central School District (the "District"), as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations") reviewed the impact of the purchase and finance of two (2) student transport vehicles and one (1) passenger vehicle (the "Vehicles") and determined by resolution adopted March 27, 2023 that such action constitutes a "Type II Action" under the Regulations and is not subject to review under SEQRA; and

WHEREAS, the qualified voters of the District, at the Annual District meeting duly called and held on May 16, 2023 did vote and adopt a proposition authorizing the purchase and finance of the Vehicles, including necessary furnishings, fixtures and equipment and all other costs incidental thereto, and the expenditure of a total sum not to exceed \$1,010,000, which is estimated to be the total maximum cost thereof, and said amount, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District, in the principal amount not to exceed \$300,000, are authorized to be issued; and

NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF EDUCATION OF THE DISTRICT, (by favorable vote of not less than two thirds of all the members of said Board of Education) AS FOLLOWS:

Section 1. The District is hereby authorized to purchase the Vehicles together with such furnishings, equipment, machinery and apparatus as may be required for the purposes for which the Vehicles are to be used and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of \$1,010,000, and said amount is hereby appropriated therefor. The estimated total cost of said specific objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$1,010,000 and the plan of financing includes the application of a grant awarded by the U.S. Environmental Protection Agency in the amount of \$710,000, together with any other aid received by the District and the issuance of serial bonds in the aggregate principal amount not to exceed \$300,000 to finance said appropriation and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source.

Section 2. Bonds and bond anticipation notes (including the renewal of any bond anticipation notes) of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the "Local Finance Law"), in a principal amount not to exceed \$300,000 to finance said appropriation for the Vehicles.

Section 3. The following additional matters are hereby determined and declared with regard to the purchase and financing of the Vehicles:

- (a) Under §11.00 of the Local Finance Law, the period of probable usefulness of the Vehicles is five (5) years;
- (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution;
- (c) The proposed maturity of the bonds authorized by this resolution will not exceed five (5) years.

Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District's General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year. The bonds may be issued such that annual installments of principal and interest are substantially level, as provided by law.

(Cont.)

Presentations

Bond Resolution
Authorizing the Issuance
and Sale of Serial Bonds
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Such Bonds in the
Aggregate Principal
Amount of \$300,000

Bond Resolution Authorizing the Issuance and Sale of Serial Bonds or Notes in Anticipation of Such Bonds in the Aggregate Principal Amount of \$300,000 (Cont.)

Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. The power to issue and sell the bonds and any notes issued in anticipation thereof (including any renewal notes), including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The obligations shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 8. Trespasz & Marquardt, LLP is appointed bond counsel to the District.

Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Suzanne Hunter	Yes
Christine Lingenfelter	Yes
Betty Compeau	Yes
Timothy Davidson	Yes
Eric Heath	Yes
Heather Lavarney	Absent
James VanCour	Yes

6 yes 0 no Motion Carried

Multi-Year Approval for Telecommunications Broadband Service

Upon the recommendation of the Superintendent, the following resolution was offered by VanCour, seconded by Davidson to wit:

WHEREAS, the Board of Education of the Alexandria Central School District desires to enter into a 5 year contract with the Madison-Oneida BOCES in order for the Mohawk Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being Broadband Telecommunications as defined on the attached sheet(s).

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the Alexandria Central School District agrees to enter into a contract with the Madison-Oneida BOCES through the provision of said services to the District not to exceed \$401.00 monthly (High School), plus any one time vendor installation costs, subject to the approval of the Commissioner of Education, for a period of 5 years, beginning on or about July 1, 2023, and ending on or about June 30, 2028.

Suzanne Hunter	Yes
Christine Lingenfelter	Yes
Betty Compeau	Yes
Timothy Davidson	Yes
Eric Heath	Yes
Heather Lavarney	Absent
James VanCour	Yes

6 yes 0 no Motion Carried

Bond Resolution
Authorizing the Issuance
and Sale of Serial Bonds
or Notes in Anticipation of
Such Bonds in the
Aggregate Principal
Amount of \$300,000
(Cont.)

Multi-Year Approval for
Telecommunications
Broadband Service

Approve Accounts and Advisors – 2023/2024 School Year

Motion by VanCour, seconded by Compeau, on the recommendation of the Superintendent, to approve the following accounts and advisors for the 2023-2024 school year:

<u>Account</u>	<u>Advisor</u>	<u>Account</u>	<u>Advisor</u>
Art Club	Michelle Mourino	Musical	Katie Taylor
Band	TBD	National Honor Society	Hayley Ascough
Bus Duty	Brian Hudon	Odyssey of the Mind	Teri Lowe
Class of 2029	Lucy Gionet	Ski Club	Patrick Copeland
Class of 2028	Lucy Gionet	Student Council	Michelle Mourino
Class of 2027	Michelle Mourino	Select Choir	Katie Taylor
Class of 2026	Michelle Mourino & Greg Roslonowski	Whiz Quiz	Ron Hazelton
Class of 2025	Ron Hazelton	GSA	Katie Taylor, Michelle Mourino
Class of 2024	Ron Hazelton	Yearbook	Lily Gionet
FFA	Matt Greene	Co-Athletic Coordinator	Miles Kearns
French Club	Hayley Ascough	Co-Athletic Coordinator	Ron Hazelton
NJHS	Hayley Ascough		

6 yes 0 no Motion Carried

Coaching Appointments

Motion by VanCour, seconded by Lingenfelter, on the recommendation of the Superintendent, to approve the following coaching appointments for the 23-24 school year:

<u>Sport:</u>	<u>Coach:</u>
Varsity Girls Soccer	Kelli Davidson
Varsity Girls Soccer Assistant	Barb Edgar
JV Girls Soccer	Madison Cullen
Modified Girls Soccer	Patrick Copeland
Varsity Boys Soccer	Mark Kaleel
Modified Boys Soccer	Brian Hudon

5 yes 0 no 1 abstained (Davidson) Motion Carried

Tenure Approval

Motion by Heath, seconded by Compeau, on the recommendation of the Superintendent, to approve the following tenure appointment, with tenure effective as listed Below:

<u>Name:</u>	<u>Hire/Effective Date</u>	<u>Tenure Area</u>	<u>Tenure Period to Begin</u>
Denise Haddock	9/1/2020 (Received tenure previously in NYS)	Elementary Education Teacher	9/1/2023

6 yes 0 no Motion Carried

Approve Accounts and Advisors – 2023/2024 School Year

Coaching Appointments

Tenure Approval
-Denise Haddock

Annual Appointments and Stipends

Annual Appointments and Stipends

Motion by Compeau, seconded by Davidson, on the recommendation of the Superintendent, to approve the following appointments for the 2023 - 2024 school year:

<u>Employee</u>	<u>Title</u>	<u>Stipend</u>
Brianne Kirchoff	Grant Writing	\$1,600
+An additional \$1000 for every \$10,000 in new grant money awarded beyond \$20,000 collectively		
Kylie Morgia	Ghost Academy Mgt	\$4,500
Stacie Lambert	Ghost Academy Asst	\$1,500
Matt Greene	Summer Agriculture	\$10,128
Renee Gill	District Clerk	\$3,097
Renee Gill	Grant Writing	\$1,600
+An additional \$1000 for every \$10,000 in new grant money awarded beyond \$20,000 collectively		
Darin Trickey	Night Supervisor	\$6,439
Rob Wagoner	Data Protection Officer	\$2,890
Delmar Lambert	Hammond Transportation	\$10,945

6 yes 0 no Motion Carried

Standard Workday Resolution

Standard Workday Resolution

Motion by VanCour, seconded by Davidson, on the recommendation of the Superintendent, to approve the following number of hours to be worked by non-instructional employee department heads, for civil service and New York State Employees' Retirement System purposes:

<u># Months</u>	<u>Title</u>	<u># Days</u>	<u># Hours/Day</u>
12	Head Custodian	260	8
12	Senior Custodian	260	8
12	Transportation Supervisor	260	8
12	Secretary to Superintendent	260	8
12	Cook Manager	260	8
12	Network Administrator	260	8
12	Treasurer	260	8
12	Account Clerk	260	8
12	Senior Account Clerk	260	8
PT	Tax Collector	60	8
10	Bus Driver	180	6
12	Cleaner	260	8
12	Cook	260	8
12	Custodian	260	8
12	Auto Service Person	260	8
10	Food Service Helper	180	7
12	Head Auto Mechanic	260	8
10	Monitor	180	7.25
10	RN/Nurse	185	8
10	Teacher Aide	180	7.25
10	Teacher Aide (Transportation)	180	6
11	Typist	235	8
12	Typist	260	8
12	Claims Auditor	180	8
12	District Clerk	260	8

6 yes 0 no Motion Carried

Resignations / Retirements

Motion by Lingenfelter, seconded by Heath, on the recommendation of the Superintendent, to accept the following resignations:

Name	Position	Effective Date
Jerry Ainsworth	Resignation as School Resource Officer	June 30, 2023
Alice Pryor	Resignation as Instrumental Music Teacher	June 30, 2023

6 yes 0 no Motion Carried

Appointments/Approvals

Motion by Comepeau, seconded by Davidson, to approve the following appointments:

Name	Position	Annual Salary/Rate of Pay	Probationary or Tenure Track Appt.
Alethea McIlrath	Teachers Assistant	\$21,700 annually for 23-24 school year	Tenure Track Appointment
Christina Robinson	Teachers Assistant	\$21,700 annually for 23-24 school year	Tenure Track Appointment
Julia Kaval	Elementary Education Teacher	\$47,500 annually for 23-24 School Year	Tenure Track Appointment
Lyndsey Kloster	School Resource Officer	\$35,000 annually for 23-24 School Year	Probationary Appointment
Crystal Diange	Co-Cook Manager	\$49,625 annually for 23-24 School Year	Probationary Appointment
Ashley Watkins	Co-Cook Manager	\$40,235 annually for 23-24 School Year	Probationary Appointment
Louise Aitcheson	Treasurer	\$45,000 annually for 23-24 School Year + Hammond Business Office Stipend in the Amount of 17% of the annual base salary, contingent upon and for the duration of the agreement with Hammond Central School.	Probationary Appointment

6 yes 0 no Motion Carried

Motion by VanCour, seconded by Lingenfelter, on the recommendation of the Superintendent, to appoint Taydan Jeffers as a Special Education Teacher for the 23-24 school year, effective September 1, 2023 through June 30, 2024. This is a one-year term, non-tenure appointment with a starting salary of \$47,500.

6 yes 0 no Motion Carried

Motion by VanCour, seconded by Heath, on the recommendation of the Superintendent, to approve the change of appointment for Kimberly Ingerson, Response to Intervention Teacher, from a 10-month position to a 12-month position, and to adjust the salary to \$71,731 in accordance with the ACFA contract, effective July 1, 2023.

6 yes 0 no Motion Carried

Resignations/ Retirements

- Jerry Ainsworth
- Alice Pryor

Appointments/Approvals

- Alethea McIlrath
- Christina Robinson
- Julia Kaval
- Lyndsey Kloster
- Crystal Diange
- Ashley Watkins
- Louise Aitcheson

- Taydan Jeffers - 1 Year Term Appointment
- Kimberly Ingerson - Change from 10 Month to 12 Month Position

Appointments/Approvals (Cont.)

Motion by Compeau, seconded by Heath, on the recommendation of the Superintendent, to approve the change of appointment for Kathryn Durand, School Counselor, from an 11-month position to a 12-month position, and to increase the salary to \$65,753 in accordance with the ACFA contract, effective July 1, 2023.

6 yes 0 no Motion Carried

Substitute Approvals

Motion by Davidson, seconded by Heath, on the recommendation of the Superintendent, to approve the following substitutes for the 2023-2024 school year:

<i>Name</i>	<i>Substitute Positions</i>	<i>Certified</i>	<i>Fingerprinted</i>	<i>New or Returning</i>
Dawn VanCour	Substitute Teacher // Substitute Teachers Assistant	Yes	Yes	New
Jerry Ainsworth	Substitute School Resource Officer	N/A	Yes	New
Garrett Ashley	Substitute Cleaner	N/A	Pending	New
Lyndsey Kloster	Substitute School Resource Officer (retroactively for 22/23 School Year)	N/A	Yes	New

5 yes 0 no 1 Abstained (VanCour) Motion Carried

Motion by Davidson, seconded by Compeau, on the recommendation of the Superintendent, to set the daily rate of pay for substitute School Resource Officers at \$200 per day.

6 yes 0 no Motion Carried

Approve SEIU Contract Modification

Motion by Lingenfelter, seconded by Compeau, on the recommendation of the Superintendent, the Board of Education approves the modification as agreed to by the Parties in Article 22, Section 7 of the 2022-2026 collective bargaining agreement between the SEIU and the District to state as follows: "Any unit member, when not performing regular job duties but on district business, may be paid up to \$25 per meal or a maximum of the published NYS per diem rate. Regular job duties may be defined at the discretion of the Superintendent or their designee.

6 yes 0 no Motion Carried

Approve Non-Contractual Handbook

Motion by VanCour, seconded by Compeau, on the recommendation of the Superintendent, the Board of Education hereby approves the revised non-contractual handbook as attached.

6 yes 0 no Motion Carried

Administrative Reports

1. Ms. Brianne Kirchoff, Business Administrator

Ms. Kirchoff updated the BOE on what the Business Office has been working on at the end of the school year.

2. Mr. Christopher Clapper, Superintendent

Mr. Clapper informed the Board of the logo vote taking place, the Cafeteria Audit, Online and SUPA course participation, and electric bus infrastructure plans. He also opened the 30 day comment period for the school safety plan, which is available on the website.

Appointments/Approvals (Cont.)

- Kathryn Durand - Change from 10 Month to 12 Month Position

Substitute Approvals

Sset Sub SRO Rate of Pay

Approve SEIU Contract Modification

Approve Non-Contractual Handbook

Administrative Reports

Public Session

There was a session of public participation

Adjournment

Motion by VanCour, seconded by Compeau, to adjourn. Meeting adjourned at 5:59 p.m.

6 yes 0 no Motion Carried

Renee Gill, District Clerk

Public Session

Adjournment